

Mount Pleasant Baptist Church

Facilities Use Policy

Mount Pleasant Baptist Church owns certain real estate, including a worship facility, Christian Activity Center (CAC), and chapel, all of which is used to promote its religious purpose. The church seeks to exercise wise stewardship over all aspects of our property. Such stewardship may include occasional guest use from time to time for purposes consistent with Mount Pleasant Baptist Church's religious purpose and doctrinal beliefs. Based on these considerations, Mount Pleasant Baptist Church shall allow use of its Real Estate by others in accordance with the following requirements and guidelines.

1. **Decision-making authority.** The Facilities Manager in consultation with the pastoral staff shall make decisions as needed regarding the use of the Church's Real Estate, all in the best interest of Mount Pleasant Baptist Church.
2. **Doctrinal Restrictions.** Mount Pleasant Baptist Church's Real Estate may be used for purposes and in ways consistent with the Church's doctrinal beliefs as reflected in the Bible, the Church Covenant as stated in Article VII of its Constitution, and otherwise, particularly with respect to sexual activity standards and other conduct. The Facilities Manager in consultation with the pastoral staff shall be the final decision-maker regarding whether any use is in conformity with, or contrary to, the Church's religious doctrine.
3. **Rental Fees.** Mount Pleasant Baptist Church may request donations or charges for cost-sharing contributions in order to defray the estimated cost of facility use. No such fees shall be charged with any impermissible view to profit, and any and all fees are subject to waiver or reduction based on the prospective user's financial need.
4. **Contracts.** The Facilities Manager shall be responsible for memorializing guest facility use. Such written agreements shall include identification of the religious purposes served by a guest's facility usage, with appropriate ministry.
5. **Insurance.** Insurance coverage shall be maintained for all uses of Mount Pleasant Baptist Church's Real Estate, including certificates of coverage from other users as appropriate.
6. **Communication.** The Facilities Manager in consultation with the pastoral staff shall be responsible for communicating these requirements and other guidelines to all prospective guests of the Real Estate.

7. All church events on campus or off campus should be calendared in advanced with a calendar request form. These are available in the church office or on our website at www.mpbclife.com Completed request should be turned into the church office or done online. Events will be given scheduling priority based on the order received and magnitude of the event.
8. Events cannot be scheduled when other regular weekly events are taking place.
9. When you schedule your event you should write in time of the actual event, however if you need the space for extra set-up or cleanup time you should make a note in the appropriate place on the request form. Events must take Place within the time requested.

Approved December 13, 2015